

# Braunstone Park & Rowley Fields Community Meeting

**Brite Centre, Braunstone Avenue  
On Tuesday, 5 July 2011  
Starting at 5:30 pm**

**The meeting will be in two parts**

**5:30pm – 6:00pm**

**Meet your Councillors and local service providers dealing with:-**

- City Warden Service
- Police
- Neighbourhood Housing
- Multi Access Centres
- Summer Play Schemes
- Substance Misuse Work by Leicestershire Community Projects Trust
- General Council matters and other issues

**6:00pm – 7:30pm**

**Get involved in your area and planning for the future. There will be presentations and discussions on:**

- Braunstone Arc Project
- Substance Misuse Work by Leicestershire Community Projects Trust
- Braunstone Park and Rowley Fields Ward Action Plan
- Community Meeting Budget applications

**YOUR community. YOUR voice.**

**Your Ward Councillors are:**

**Councillor Michael Cooke  
Councillor Anne Glover  
Councillor Wayne Naylor**



## **Making Meetings Accessible to All**

### **WHEELCHAIR**

Meetings are held in a variety of community venues. We will only hold meetings in venues where there is suitable access for wheelchairs. If you have any concerns about accessing a venue by wheelchair, please contact the Democratic Services Officer on the details provided.

### **BRILLE / AUDIO TAPE – CD / TRANSLATION**

If you require this agenda or a particular part of it to be translated or provided on audio tape, the Democratic Services Officer can organise this for you (production times will depend on equipment facility availability). In certain cases, subject to the agreement of the local Councillors, translation facilities can be provided at the meeting.

### **INDUCTION LOOPS – HEARING AT MEETINGS**

We provide a loop system at every meeting for people with hearing aids. If you have a hearing aid, please speak to the Democratic Services Officer at the meeting for further assistance if you think you won't be able to hear what's being discussed. There is also a facility which can help people hear better if you don't have a hearing aid but are hard of hearing, again please speak to the Democratic Services Officer about this.

## INFORMATION FAIR

### PLEASE SEE BELOW FOR DETAILS OF SERVICE REPRESENTATIVES YOU CAN TALK TO AT THIS MEETING

You can raise matters of concern, give opinions and find out information which may be of use.

|   |  |
|---|--|
| <p><b>City Warden Service</b></p> <p>The City Warden for the Braunstone Park and Rowley Fields Ward will be present.</p>  | <p><b>Police Issues</b></p> <p>Talk to your Local Police about issues or raise general queries.</p>  |
| <p><b>Neighbourhood Housing</b></p> <p>Representatives from the Local Area Housing office will be present.</p>  | <p><b>Brite Centre/Adult Learning</b></p> <p>There will be an opportunity to find out more information about events taking place at the Brite Centre including Adult Learning.</p> |
| <p><b>Multi Access Centres</b></p> <p>There will be an opportunity to find out more information about Multi Access Centres.</p>   | <p><b>Summer Play Schemes</b></p> <p>There will be an opportunity to find out more information about Summer Play Schemes.</p>  |
| <p><b>Substance Misuse Work by Leicestershire Community Projects Trust</b></p> <p>There will be an opportunity to find more about information about the work done on tackling substance misuse.</p> | <p><b>Ward Councillors and General Information</b></p> <p>Talk to your local councillors or raise general queries</p>  |

**The first part of the agenda covers formal items which the Councillors need to deal with to ensure that regulations on holding meetings are kept to.**

**1. APOLOGIES FOR ABSENCE**

**2. DECLARATIONS OF INTEREST**

The first main item on the agenda is Declarations of Interest where Councillors have to say if there is anything on the agenda they have a personal interest in. For example if a meeting was due to discuss a budget application put forward by a community group and one of the Councillors was a member of that group, they would not be able to take part in the decision on that budget application.

Councillors are asked to declare any interest they may have in the business on the agenda, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.

**3. MINUTES OF PREVIOUS MEETING**

The minutes of the previous Braunstone Park and Rowley Fields Community Meeting, held on 15 March 2011 have been circulated and Members are asked to confirm them as a correct record.

**This next part of the agenda covers items where input from you on issues that affect your community is welcomed.**

**4. BRAUNSTONE ARC PROJECT**

There will be a presentation on the Braunstone Arc project.

**5. SUBSTANCE MISUSE WORK BY LEICESTERSHIRE COMMUNITY PROJECTS TRUST**

There will be an opportunity to find out about the work being done by Leicestershire Community Projects Trust to tackle substance misuse.

**6. BRAUNSTONE PARK AND ROWLEY FIELDS WARD ACTION PLAN**

Members will provide an update on the Braunstone Park and Rowley Fields Ward Action Plan.

**7. BUDGET**

**Councillors are reminded that they will need to declare any interest they**

**may have in budget applications, and/or indicate that Section 106 of the Local Government Finance Act 1992 applies to them.**

There will be an update on the Community Meeting Budget. Please find summaries of applications received for consideration below. Full application forms can be accessed by contacting Democratic Support on 0116 2298814 or by visiting the Council's website at [www.cabinet.leicester.gov.uk](http://www.cabinet.leicester.gov.uk).

The following budget application has been received:

**Applicant:** Braunstone Foundation (T/A b-inspired)

**Amount:** £4,000

**Proposal:** Braunstone Community Carnival 2011 (incorporating the Sports Fest)

**Summary:** The Braunstone Community Carnival is an annual event and will celebrate its **11<sup>th</sup> Anniversary** this year. The event has been supported by the BCA (now Braunstone Foundation) for the last 10 years and has been made possible by the voluntary support of many local groups and residents. The event has grown in popularity each year and reached an approx. 20,000 attendance in 2010; with visitors coming from Braunstone, across Leicester, Leicestershire and beyond.

The event is planned for **Saturday 02nd July, 2010** (12noon to 5.00PM) and will take place on Braunstone Park. The event starts with a procession of colourful floats and dancing troupes around the circumference of the Park and then there is a programme of entertainment at the park, including a main stage for local performers, many stalls and exhibits and a Fun Fair. The event is a real family event and is very popular with children. This year we will be fully incorporating the Sporting elements previously delivered as the **Sports Fest**, which we believe will improve the sustainability of both events by sharing costs and income generated.

The cost of staging the event is £32,705. The event has been well supported in the past by BCA, both financially and with staff to organise the event funded through the New Deal for Communities programme. The Braunstone Foundation is again making a funding contribution of upto half the costs.

## **8. ANY OTHER BUSINESS**

### **Help us to make improvements!**

Please help us to improve Community Meetings by filling in an **Evaluation sheet** to let us know what you thought of the meeting. Thank you.

### **For further information contact**

Palbinder Mann, Democratic Services Officer or Elaine Baker, Democratic Services Officer, Leicester City Council, Town Hall, Town Hall Square, Leicester, LE1 9BG

Phone 0116 229 8813 / 8806

Fax 0116 229 8819

[Palbinder.Mann@leicester.gov.uk](mailto:Palbinder.Mann@leicester.gov.uk) / [Elaine.Baker@leicester.gov.uk](mailto:Elaine.Baker@leicester.gov.uk)

[www.leicester.gov.uk/communitymeetings](http://www.leicester.gov.uk/communitymeetings)

# Community Fund Proposal Form

Please read the Guide to the Community Fund before you fill in this form

Then complete Section 1: Budget Proposal.

If you are proposing to deliver the project yourself, please complete Section 2: Delivery agency as well. We can help you with this or do it for you – see who to contact in the **Guide to the Community Fund**.

Continue or separate sheets if you need to, or expand the boxes if you are filling in the form electronically.

## Section 1: Budget Proposal

1. Name of Ward

Braunstone Park and Rowley Fields

2. Title of proposal

Braunstone Community Carnival 2011 (incorporating the Sports Fest)

3. Name of group or person making the proposal

Braunstone Foundation (T/A b-inspired)

4. Short description of proposal. Please include information on **how the money will be spent, who will benefit, when they will benefit, and how we will know when the proposal has been successful.**

It is important that your answer to this question is clear, because we will only pay the costs when we can see evidence that the outcomes you describe here have been achieved. You can provide further details in your supporting information if you want to.

The Braunstone Community Carnival is an annual event and will celebrate its **11<sup>th</sup> Anniversary** this year. The event has been supported by the BCA (now Braunstone Foundation) for the last 10 years and has been made possible by the voluntary support of many local groups and residents. The event has grown in popularity each year and reached an approx. 20,000 attendance in 2010; with visitors coming from Braunstone, across Leicester, Leicestershire and beyond.

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**Fest**, which we believe will improve the sustainability of both events by sharing costs and income generated.

The cost of staging the event is £32,705. The event has been well supported in the past by BCA, both financially and with staff to organise the event funded through the New Deal for Communities programme. The Braunstone Foundation is again making a funding contribution of upto half the costs.

5. Have you provided supporting information?

Tick if yes

6. What is the total cost to the Community Meeting?

7. How have you estimated or calculated the cost? Please show each item of expenditure and say whether it is an estimate or an actual cost.

| Item  | Cost<br>£         | Estimate or<br>actual cost? |
|---|-------------------|-----------------------------|
| <b>Please see full expenditure sheet attached,<br/>based on known actual costings</b> |                   |                             |
|   |                   |                             |
|   |                   |                             |
|   |                   |                             |
|   |                   |                             |
|   |                   |                             |
| <b>Total</b>  | <b>£32,705.23</b> |                             |

8. Have you tried to get funding for this project from anywhere else, either in the Council or from another organisation? If so, please give details

We have set-up a very active Braunstone Community Events Fundraising Group with a target of raising £20,000 during the year to contribute towards the Carnival and annual Bonfire and Fireworks Event in November. A full programme of fundraising events and activities has been planned for the year with 6 events already taking place (Pub Quiz, Bingo Bonanza, Table Top sale and Rag recycling collection). Many more events are planned, including: Race Nights, Holistic Therapies Weekend, supermarket charity bag-packing, Car Boot sale etc.). We have also applied to the Midlands Co-op Community Dividends Fund and Comic Relief – Red Nose Day cash. We intend to make further Small Grant applications and are offering sponsorship opportunities and are approaching previous sponsors and supporters e.g. Sure Start, Park services, local Housing Associations.



Therefore, we would ask the Ward Community Meeting to support the event with a grant as a contribution towards the fundraising efforts, which could be spent on elements as specified by the Ward Committee.

In this way the Ward Community Meeting would be sponsoring a very popular event and would receive full acknowledgement and advertising as key sponsors on all publicity.

9. Who proposed the project? Please provide contact details.

|   |  |
|---|--|
| Name of contact person  | Angie Wright                           |
| Your position in organisation or group  | Head of Neighbourhood Services         |
| Name of organisation or group   | Braunstone Foundation (T/A b-inspired) |
| Address<br><br>The Business Box,<br>Oswin Road,<br>Braunstone,<br>Leicester.<br>LE3 1HR |  |
| Phone number<br>0116 279 5007   | Email<br>Angela.wright@braunstone.com  |

**Section 2: Delivery agency (this could be a single person, group of people or a group or organisation)**

10. Who will deliver the project? Please provide contact details.

|  |                 |
|--|-----------------|
| Name of contact person   | <b>As above</b> |
| Your position in organisation or group<br>Head of Neighbourhood services |                 |
| Name of organisation or group  |                 |
| Address<br><br>As above  |                 |
| Phone number   | Email           |

## 11. Declaration

I have read the *Guide to the Community Fund* and I accept the arrangements described in that guide. I confirm that the information I have given on this form is true. I will inform the council immediately if any of the information I have given on the form changes.

|           |              |
|-----------|--------------|
| Name      | Angie Wright |
| Signature |              |
| Date      | 04/03/09     |

Please send this completed form back to:

Karen Shelton, Member Support Team, 2<sup>nd</sup> Floor, Town Hall, Leicester City Council, Leicester, LE1 9BG.

Fax No: 0116 229 8827

### Previous Carnivals!!





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## **Braunstone Community Carnival 2011**

### **Estimated Expenditure**

|                                 |                  |
|---------------------------------|------------------|
| Stage & Front house Barriers    | 3092.60          |
| PA                              | 750.00           |
| Road Closures                   | 2308.86          |
| Security                        | 3421.31          |
| Park Clearance                  | 1000.00          |
| Generators                      | 818.58           |
| Hire Of Radios                  | 360.73           |
| Fire Extinguishers              | 161.92           |
| Barriers                        | 304.03           |
| Marquees                        | 3435.00          |
| First Aid                       | 625.00           |
| Toilets                         | 1480.00          |
| Distribution                    | 363.67           |
| Publicity A6 Flyers             | 350.00           |
| Publicity Design Fee            | 180.00           |
| Refreshments                    | 91.66            |
| Tables & Chairs                 | 50.00            |
| Postage                         | 103.67           |
| Stage Manager                   | 200.00           |
| Lost Children's Workers         | 100.00           |
| Loud Hailers                    | 16.99            |
| T-shirts                        | 681.50           |
| Stationary                      | 49.93            |
| General Expenses                | 102.28           |
| Minibus                         | 47.50            |
| Event Management Fees and admin | 9000.00          |
| Van Hire                        | 110.00           |
| Sports activities               | 3,500            |
| <b>Total expenditure</b>        | <b>32,705.23</b> |

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